



19th October 2020

Dear Student,

Student Registration Renewal – 2021

As a student of the Institute of Chartered Accountants of Sri Lanka (CA Sri Lanka), you are an important stakeholder of this prestigious institute, and we take this opportunity to extend our appreciation to you for your timely renewal of your studentship.

We would like to bring to your notice that your studentship will expire on 31st December 2020 and therefore we request you to renew your studentship for the year 2021.

For the convenience of our students, we have made arrangements to offer various online services including an online renewal facility which you could take advantage by downloading the “CA Sri Lanka Student App” via your mobile phone or by logging into our website www.casrilanka.com and logging into the student profile by entering your username and password as mentioned below. Once you log in, you can follow the step-by-step renewal process and renew your studentship for the year 2021.

Username : Student ID without leading zeros (example: 2297215)

Password : First four digits of your NIC Number (example: 9012)

For a video guide on how to login to your profile, please visit

<https://casrilanka.com/cas/onlinehelp.html>

Please ensure your information is up-to-date or click the “Update Information” tab in the student menu of the website or “Student Profile” in the “CA Sri Lanka Student App”, and update the information prior to making your renewal online. The email address in your profile should be updated in order to receive the digital receipt generated upon acknowledgement to your payment.

Alternatively, if you choose to do the renewal manually, make your payment to the nearest Bank of Ceylon branch and retain the institute copy with you.

The table below lists the normal and late payment amounts and the dates the payment should be made by:

Renewal Type	Last date for Renewal	Amount
Normal	31 st December 2020	LKR 2200.00
Late	31 st January 2021	LKR 3300.00

If you have not paid the renewal fees for previous years, please be kind enough to settle the due amounts.

Should you have any questions in relation to your studentship, or any other student related matter, please do not hesitate to contact the CA Sri Lanka Registration Division on 011 2352000 Ext 1100, 1101, 1104 or 1106.

Thank you,

Yours sincerely,
**THE INSTITUTE OF CHARTERED ACCOUNTANTS
OF SRI LANKA**

