

CA

THE INSTITUTE OF
CHARTERED ACCOUNTANTS OF SRI LANKA



Strategic Level I and II Examination December 2013

To All Strategic Level Students,

**Please read the following instructions carefully
before filling the application**

A. Dates of Conducting the Examination

27, 28, 29 & 30th of December 2013

B. Medium of answering the examination

Examination will be conducted in English Medium and you are required to answer in English Medium.

C. Acceptance of the Application

Date of calling applications	3 rd September 2013
Application Closing Date	17 th October 2013
Late Application Closing Date	28 th October 2013
Penalty Payment	Normal Examination Fee + 50 % of the normal Examination fee

Penalty should be paid for the applications received between 18th October 2013 and 28th October 2013. Applications should be addressed to the Manager Examinations and sent either by registered post or dropped into the box kept especially for this purpose, at the Security Point of the Institute. Applications received after 28th October 2013 will not be accepted. (For further information please contact Examinations Division 0112352000 Ext. 1016, 1017, 1018, 1019)

D. Please use the following instructions to fill the attached Examination Application

- Please use a blue colour pen to fill the information
- Please write the information in clear letters
- **Please note that, after submitting the examination application, you are not permitted to change any subject/s.**

E. Examination fees payment details

Please indicate the date, bank/branch, income code and the amount clearly in the given cages on top of the application.

Examination Fee Structure

Examination Examination Fee (Per Subject)

Strategic Level I	Rs. 2500.00 (Per Subject)
Strategic Level II	Rs. 3750.00 (Per Subject)

Examination Fee Payment Code

Bank Details : Any branch of Bank of Ceylon

Account No : 2 3 2 3 1 4 2 (Torrington Square branch)

Note : Payment code relevant to your examination should be clearly indicated in your deposit slip. If not, your payment will be rejected. Payment can be done at any branch of Bank of Ceylon. The CA Sri Lanka copy should be attached together with your application.

Examination	Payment Code
Strategic Level I	EX 03
Strategic Level II	EX 04
Strategic Level I & II	EX 04

F. Instructions for filling the application: -

1. Write your name clearly in block capital letters.
2. Please fill i, ii, iii, iv, in block capital letters. Please note that contact details given here are used in processing the applications only. You have to inform the Registration Division of any changes of your contact details.
3. Write your national identity card no. and the date of issue.
4. Write your Registration No clearly.

Renewal : All candidates should have renewed their student registration for 2013.

5. As per the eligibility criterion given below, please fill the relevant cages and put a tick in the cage. (5.1, 5.2, 5.3, 5.4, 5.5)

o **Exemptions** : Those who apply the examination on exemptions on account of other professional qualifications are advised to obtain confirmation of their exemptions from the Registration Division before applying the examination. (For further information please contact Registration Division 0112352000 Ext. 1100, 1101, 1102)

o Students **passed the Certificate Level II examination**, the former Intermediate examination or the Professional I examination are eligible to apply Strategic Level I examination. All candidates should have passed the Business English II/ Business Communication II. **Those who have passed Intermediate or Professional I** are required to pass the Information Management subsequently to complete Certificate Level II. Those who are exempted from the Certificate Level II Examination are also eligible to apply the Strategic Level I Examination.

o **Students passed the former Final I examination** are required to pass Strategic Management Process, Advanced Taxation and Strategic Tax Planning to complete Strategic Level I and Strategic Financial Management, Business Strategy and Knowledge Management and Advanced Audit and Assurance to complete Strategic Level II. **Students referred in Final I examination** are required to pass the corresponding subject too, in addition to the 5 subjects mentioned above. These students should sit for the Financial Reporting Framework paper of the Strategic Level I if they wish to obtain the Diploma Certificate in Accounting and Business.

o **Students who have passed the former Professional II examination** are required to pass Strategic Management Accounting and Strategic Management Process to complete Strategic Level I and Strategic Financial Management, Business Strategy and Knowledge Management and Advanced Audit and Assurance to complete Strategic Level II.

Students are permitted to apply one subject in Strategic Level I or II at a time, and the subject/s they pass will be carried forward. **If the students who have passed Final I or referred in Final I wish to apply for Strategic Level II subjects, they should apply for all subjects applicable to them in Strategic Level I. This rule is applicable to the students who have obtained exemptions on account of CIMA or ACCA as well.** Students referred in Final II examination are required to pass the corresponding subject only to complete the examinations. **Students who have obtained Permanent Credits** for some subject/s of Final I or II will be treated as having passed the corresponding subject/s in Strategic Level I or II. Those students should have obtained two permanent credits at a time before 2004 and single permanent credit from 2005.

6. Please clearly tick the subject/s applied for the current sitting.

7. Please tick on the relevant cage.

7.1 **Study pack**

- You are strictly advised to make the relevant payment and collect the study pack before applying for the examination if you are a first attempter. Candidates coming through CIMA/ACCA reciprocal schemes are also required to make payment and collect the relevant study packs. (Examination applications of students who do not comply with this requirement will be rejected)
- Please do not attach the bank deposit slip of study packs with the exam application forms.
- Submit the deposit slip to study pack sales centre before collecting the study pack.
- Please check whether your student profile is updated in CA Sri Lanka Registration Division.
- Contact details for further information: Study packs Sales Centre (011 2352000 Ext: 1051) or Education Division (011 2352000 Ext: 1427).

7.2 **E-correspondence**

- If you are a 1st attempter or a 6th attempter (in any subject), you are strictly advised to complete the E-correspondence course before the closing date. Contact the Education Division if you have completed the manual correspondence course under previous syllabus (Final level examinations). Candidates coming through CIMA/ACCA reciprocal schemes also require to complete the E-correspondence course. E-correspondence course will not be reopened after the closing date and your exam application will be rejected if you do not comply with this.
- Contact the Education Division for further details. (011 2352000 Ext: 1427).

7.3 **Compulsory IT Training:**

Candidates applying the Strategic Level I as the first attempt are strictly advised to complete the 18300 Information Technology Applications in Business Finance and Reporting (Strategic Level 1) Compulsory Computer Course) at the IT Training Division of the Institute. Those who have completed the compulsory IT course for the former Final I examination need not do this course. CIMA past finalists and CIMA & ACCA Members are exempted from this course.

All first attempt candidates of Strategic Level II are required to complete the 24400-Business Automation Using ERP Systems (Strategic Level II (S II) Compulsory Computer Course) at the IT Training Division of the Institute. CIMA & ACCA Members are exempted from this course. Please call to Students Service Division for Compulsory IT Training Course information 011 2352000- Ext 1108.

8. Please indicate the attempt whether the first attempt or a subsequent attempt. There is no limitation for number of attempts which candidates can sit.
9. Please tick the relevant cage.
10. Please fill the all the information clearly and obtain the attestation of the Supervising Member.
11. Please fill the relevant areas clearly and obtain the attestation of the Manager Training. It is a compulsory requirement to complete relevant period of training. (0112352000 ext. 1422)

Practical Training:

Eligibility Criteria for SII Examination

Training completed under old syllabus (before 2010)

Completion of one year of **Final level** practical training after being eligible for Licentiate/Intermediate certificate/Certificate in Accounting & Business

Training undergone/undergoing the existing syllabus (w.e.f January 2010)

Completion of 220 days of **Strategic level** practical training after being eligible for Licentiate/Intermediate certificate/Certificate in Accounting & Business

Candidates applying the Strategic Level II as the **first attempt** should get their examination applications certified by the Head of Education & Training /Manager Training at CA Sri Lanka to satisfy the practical training requirement. Candidates should produce the following to obtain the above certification.

- Original certificate of Licentiate / Intermediate/ Certificate in Accounting & Business **or** the student's copy of the application for the same **AND**
 - First year training record book of Professional/Final level training period or record books for 220 training days of Strategic Level training.
12. Employment details should be filled by the student clearly. Name of the Institution, Post held, and the period of working.
 13. Please check the information given above from no 1 to 12 whether you have filled clearly and place your signature and the date.
 14. You should sign in front of the Attester. His/her information should be mentioned clearly. His / her signature and the office frank are essential. List of attesters:-By a Justice of the peace / Supervising Member / Employer / School Principal / University Lecturer / Staff Officer in government service or private sector / a Member of a recognised profession, e.g. Accountancy, Medicine, Law, Engineering.
Please note that nobody is eligible to attest your signature except the list of attesters mentioned above.

Other Important Instructions:

- Examination fees paid by candidates will not be refunded or carried forward by the Institute. Candidates should not submit Medical Certificates to the Examination Division to claim the examination fees.

Please send self-addressed stamped acknowledgement post card together with your application.

- **Manager Examinations reserves the rights to reject your application, if it is incomplete/incorrectly filled or you have not adhered for the requirements mentioned under no 6, 7, 10, 11, 13 and 14 of the application.**

