

SPECIAL NOTICE

STRATEGIC LEVEL EXAMINATION –December 2014

TO ALL STRATEGIC LEVEL CANDIDATES (1st Attempt)

Please draw your earnest attention on the following examination eligibility criteria which you have to complete before submitting your application for the above examination. Furthermore you are requested to ensure **that your student profile is updated in our system in order to process your application smoothly.**

Examination Eligibility Criteria		Contact No.	Closing date
Purchase the relevant Study Pack (students must pay and collect the study pack)		011-2352000 – Study pack Sales Centre Ext:1051, 1427	Before submitting the application For further details Read the Instructions carefully
Obtain exemptions (if eligible)		011-2352000 Reg. Div: 1101	
Renewal of Student Registration for 2014		011-2352000 Reg. Div: 1101	
<i>Applicable for Strategic Level II students only</i> <ul style="list-style-type: none"> • Complete the Practical Training requirement and obtain certification from Manager Training • Apply for INTERMEDIATE /CAB certificate 		011-235200 Ext: 1422	
		Commencing date	Closing date
IT Training course Tel. 011-2352000,	Strategic Level I (Rs. 3500.00)	24 July 2014	<ul style="list-style-type: none"> • 13 October 2014 • 31 October 2014 with penalty of Rs: 1,000/-

011-2352099 Ext: 1108	Strategic Level II (Rs. 3600.00)	24 July 2014	<ul style="list-style-type: none"> • 13 October 2014 • 31 October 2014 with penalty of Rs: 1,000/-
e-correspondence course Tel. 011- 2352000 Ext: 1427		04 September 2014	04 November 2014

Please note that if you fail to do so your application will be rejected.

MANAGER EXAMINATIONS

Strategic Level I and II Examination DECEMBER 2014

To All Strategic Level Students,

Please read the following instructions carefully before filling the application

A. Dates of Conducting the Examination

27,28,29 & 30 Dec. 2014

B. Medium of answering the examination

Examination will be conducted in English Medium and you are required to answer in English Medium.

C. Acceptance of the Application

Date of calling applications	4 September 2014
Application Closing Date	23 October 2014
Late Application Closing Date	4 November 2014
Penalty Payment	50% of the Examination Fee + Normal Examination Fee

Penalty should be paid for the applications received between 24 October, 2014 and 4 November 2014. Applications should be addressed to the Manager Examinations and sent either by registered post or dropped into the box kept especially for this purpose, at the Security Point of the Institute. Applications received after 04 November 2014 will not be accepted.

D. Please use the following instructions to fill the attached Examination Application

- Please use a blue colour pen to fill the information
- Please write the information in clear letters
- **Please note that, after submitting the examination application, you are not permitted to change any subject/s.**

E. Examination fees payment details

Please indicate the date, bank/branch, income code and the amount clearly in the given cages on top of the application.

Examination Fee Structure

Examination	Examination Fee per subject		
	Sri Lanka	Qatar	Maldives
Strategic Level I	Rs. 2800.00	Rs. 17000.00	Rs. 13,000
Strategic Level II	Rs. 4150.00	Rs.20000.00	Rs.15,000

Examination Fee Payment Code

- Bank Details** : Any branch of Bank of Ceylon
Account No : 2323142 (CA Sri Lanka collection account at the Torrington Square branch)
Note : Payment code relevant to your examination should be clearly indicated in your deposit slip. If not, your payment will be rejected. Payment can be done at any branch of Bank of Ceylon. The CA Sri Lanka copy should be attached together with your application.

Examination	Payment Code
Strategic Level I	EX 03
Strategic Level II	EX 04
Strategic Level I & II	EX 04

F. Instructions for filling the application: -

1. Write your name clearly in block capital letters.
2. Please fill i, ii, iii, iv, in block capital letters. Please note that contact details given here are used in processing the applications only. You have to inform the Registration Division of any changes of your contact details.
3. Write your national identity card no. and the date of issue.
4. Write your Registration No clearly.

Renewal : All candidates should have renewed their student registration for 2014.

5. As per the eligibility criterion given below, please fill the relevant cages and put a tick in the cage. (5.1, 5.2, 5.3, 5.4, 5.5)

o **Exemptions** : Those who apply the examination on exemptions on account of other professional qualifications are advised to obtain confirmation of their exemptions from the Registration Division before applying the examination. (For further information please contact Registration Division 0112352000 Ext. 1100, 1101, 1102).

o Students **passed the Certificate Level II examination**, the former Intermediate examination or the Professional I examination are eligible to apply Strategic Level I examination. All candidates should have passed the Business English II/ Business Communication II. **Those who have passed Intermediate or Professional I** are required to pass the Information Management subsequently to complete Certificate Level II. Those who are exempted from the Certificate Level II Examination are also eligible to apply the Strategic Level I Examination.

o **Students passed the former Final I examination** are required to pass Strategic Management Process, Advanced Taxation and Strategic Tax Planning to complete Strategic Level I and Strategic Financial Management, Business Strategy and Knowledge Management and Advanced Audit and Assurance to complete Strategic Level II. **Students referred in Final I examination** are required to pass the corresponding subject too, in addition to the 5 subjects mentioned above. These students should sit for the Financial Reporting Framework paper of the Strategic Level I if they wish to obtain the Diploma Certificate in Accounting and Business.

o **Students who have passed the former Professional II examination** are required to pass Strategic Management Accounting and Strategic Management Process to complete Strategic Level I and Strategic Financial Management, Business Strategy and Knowledge Management and Advanced Audit and Assurance to complete Strategic Level II.

Students are permitted to apply one subject in Strategic Level I or II at a time, and the subject/s they pass will be carried forward. **If the students who have passed Final I or referred in Final I wish to apply for Strategic Level II subjects, they should apply for all subjects applicable to them in Strategic Level I.**

This rule is applicable to the students who have obtained exemptions on account of CIMA or ACCA as

well. Students referred in Final II examination are required to pass the corresponding subject only to complete the examinations. **Students who have obtained Permanent Credits** for some subject/s of Final I or II will be treated as having passed the corresponding subject/s in Strategic Level I or II. (Those students should have obtained two permanent credits at a time before 2014 and single permanent credit from 2005). **They should sit and pass Financial Reporting Framework subject in Strategic Level I** together with the other subjects applicable both Strategic Level I and II.

6. Please clearly tick the subject/s applied for the current sitting.

7. Please tick on the relevant cage.

7.1 **Study pack**

- You are strictly advised to make the relevant payment and collect the study pack before applying for the examination if you are a first attempter. Candidates coming through CIMA/ACCA reciprocal schemes are also required to make payment and collect the relevant study packs. **(Examination applications of students who do not comply with this requirement will be rejected)**
- Please do not attach the bank deposit slip of study packs with the exam application forms.
- Submit the deposit slip to study pack sales centre before collecting the study pack.
- Please check whether your student profile is updated in CA - SMMS.
- Contact details for further information: Study packs Sales Centre (011 2352000 Ext.: 1051) or Education Division (011 2352000 Ext.: 1427).

7.2 **E-correspondence**

- If you are a 1st attempter or a 6th attempter (in any subject), you are strictly advised to complete the E-correspondence course before the Examination application closing date. Contact the Education Division if you have completed the manual correspondence course under previous syllabus (Final level examinations). Candidates coming through CIMA/ACCA reciprocal schemes also require to complete the E-correspondence course. E-correspondence course will not be reopened after the exam application closing date and your exam application will be rejected if you do not comply with this. Contact the Education Division for further details. (011 2352000 Ext.: 1427).

7.3 Compulsory IT Training: Candidates applying the Strategic Level I as the first attempt are strictly advised to complete the Advanced IT Applications in Business Finance and Reporting at the IT Training Division of the Institute. Those who have completed the compulsory IT course for the former Final I examination need not do this course. CIMA passed finalists and CIMA & ACCA members are exempted from this course.

All first attempt candidates of Strategic Level II are required to complete the Business Automation Using Enterprise Resource Planning Systems at the IT Training Division of the Institute. CIMA and ACCA members are exempted from this course. Please call to students services division for Compulsory IT Training Course information (0112352000 Ext: 1108).

8. Please indicate the attempt whether the first attempt or a subsequent attempt. There is no limitation for number of attempts which candidate can sit.

9. Please tick the relevant cage.

10. Please fill the all the information clearly and obtain the attestation of the Supervising Member.
11. Please fill the relevant areas clearly and obtain the signature of the Manager Training. It is a compulsory requirement to complete relevant period of training. (For necessary information- 0112352000 ext. 1422).

Practical Training :

Concession on Training Requirement for SII Examination in June & December 2014

Students who complete the following requirements before the S II exam application closing date, are permitted to sit for the SII examination in June & December 2014, subject to the satisfaction of all other specified requirements;

- **Successful completion of Certificate level training**
- **Having applied for Licentiate/ Intermediate /CAB certificate or Original of one of those**
- **Existence of an active training agreement Strategic level training on or before the exam application closing date of the SII examination**

Candidates applying the Strategic Level II as the **first attempt** should get their examination applications certified by the Manager Training at CA Sri Lanka to satisfy the practical training requirement. Candidates should produce the following to obtain the above certification.

12. Employment details should be filled by the student clearly. Name of the Institution, Post held, and the period of working.
13. Please check the information given above from no 1 to 12 whether you have filled clearly and place your signature and the date.
14. You should sign in front of the Attester. His/her information should be mentioned clearly. His / her signature and the office frank are essential. List of attesters:-By a Justice of the peace / Supervising Member / Employer / School Principal / University Lecturer / Staff Officer in government service or private sector / a Member of a recognised profession, e.g. Accountancy, Medicine, Law, Engineering.
Please note that nobody is eligible to attest your signature except the list of attesters mentioned above

Other Important Instructions:

- Examination fees paid by candidates will not be refunded or carried forward by the Institute. Candidates should not submit Medical Certificates to the Examination Division to claim the examination fees.
- Please send self -addressed stamped acknowledgement post card together with the application.
- Manager Examinations reserves the rights to reject your application, if it is incomplete/incorrectly filled or you have not adhered for the requirements mentioned under no 6, 7, 10, 11, 13 and 14 of the application.

Manager Examinations
04 September 2014

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF SRI LANKA
APPLICATION FOR STRATEGIC LEVEL EXAMINATION

STRATEGIC LEVEL..... EXAMINATION DECEMBER 2014

For office use only
Index No

<i>For Office Use Only</i>	R	CC	HOE	TR	SP
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Exam Fees Payment Details				
Date	Bank/Branch	Income Code	Amount	Amount Carried forward
			Rs.	Rs.

1. NAME WITH INITIALS : Mr./Ms. :

FULLNAME:
 (In block letters)

2. i PERMANENT ADDRESS :
 ii POSTAL ADDRESS :
 iii CONTACT TELEPHONE NUMBER :
 iv E-MAIL ADDRESS :

3. NATIONAL IDENTITY CARD : i. No. : ii. Date of Issue :

4. CA Sri Lanka IDNO : Note : Candidates should have renewed their student registration for the current year

5. ELIGIBILITY : Please state your eligibility to sit the examination now applied for : (Please tick relevant cage)

- | | |
|--|--------------------------|
| 5.1 Pass Unit I/ Professional I/ Professional II/ Intermediate/ CAB II/ Final I/ Strategic Level I Examination of the CASL held in | <input type="checkbox"/> |
| 5.2 Obtained exemptions on account of qualification | <input type="checkbox"/> |
| 5.3 Passed.....subjects of the Strategic Level I / II Examination | <input type="checkbox"/> |
| 5.4 Obtained permanent credits for subject/s at the Final I/II examination held in | <input type="checkbox"/> |
| 5.5 Was referred in at the Final I/II Examination held in | <input type="checkbox"/> |

6. SUBJECTS NOW APPLIED FOR : (Please Tick)

Strategic Level I Examination

- | | |
|--|--------------------------|
| Financial Reporting Framework | <input type="checkbox"/> |
| Strategic Management Accounting | <input type="checkbox"/> |
| Strategic Management Process | <input type="checkbox"/> |
| Advanced Taxation & Strategic Tax Planning | <input type="checkbox"/> |
| Commercial Law & Corporate Law | <input type="checkbox"/> |

Strategic Level II Examination

- | | |
|--|--------------------------|
| Advanced Financial Reporting | <input type="checkbox"/> |
| Strategic Financial Management | <input type="checkbox"/> |
| Business Strategy & Knowledge Management | <input type="checkbox"/> |
| Advanced Audit and Assurance | <input type="checkbox"/> |

Are you sitting this examination in Qatar ?
 Are you sitting this examination in Maldives ?

7. OTHER MANDATORY REQUIREMENTS

- | | |
|---|---|
| 7.1 Purchased the relevant study packs <input type="checkbox"/> | 7.2 Completed the e-correspondence <input type="checkbox"/> |
| 7.3 Compulsory IT Training Course <input type="checkbox"/> | a) Completed <input type="checkbox"/> b) In progress <input type="checkbox"/> |

8. ATTEMPTS : Sit the Strategic Level I Examination as the..... attempt
 Sit the Strategic Level II Examination as the..... attempt

9. MODE OF STUDY: a) Other Institutes b) Self Study

10. RECORD OF STRATEGIC / FINAL LEVEL TRAINING (Only for SL II applicants)

Strategic Level -Agreement No.	Name of the supervising Member	Training Organization	Period of Training	
			From	To

I certify that Mr/Ms has an active training agreement for Strategic Level training as at after being eligible for the Licentiate/Intermediate Certificate/ Certificate in Accounting and Business (CAB).

10.1 Licentiate / Intermediate / CAB:Certificate No: Date : (if obtained)

Date :

.....
Signature of the supervising member

11. CERTIFICATION OF MANAGER TRAINING (CA Sri Lanka) :

I certify that the candidate is eligible to sit for Strategic Level II Examination.

Date :

.....
Manager Training
(CA Sri Lanka)

12. EMPLOYMENT :

<u>Name of Institution</u>	<u>Post Held</u>	<u>From</u>	<u>To</u>
.....
.....

13. DECLARATION BY CANDIDATE:

I certify that the particulars furnished by me in this application are correct. I undertake to abide by the decisions of the council in regard to this examination. I am liable to be penalised for any false declaration made by me in this application. I hereby declare that I have fulfilled all the requirements to sit for this examination.

A copy of cash deposit slip as proof of payment of the prescribed fee is attached herewith.

Date :

.....
Signature of Candidate

14. ATTESTATION : (By a Justice of the peace / Supervising Member / Employer / School Principal / University Lecturer / Staff Officer in government service or private sector / a Member of a recognised profession, e.g. Accountancy, Medicine, Law, Engineering)

I certify that :

- (a) the above candidate Mr./Ms..... is known to me personally.
- (b) the candidate placed his/her signature in my presence.

Name of the Attester : Mr. / Ms

Designation / Status :

Address :

..... Tel No. :

Attested at : On 20

Official Frank

.....
Signature