

## “Two Days Workshop on Microsoft Excel Macro Development”

(30<sup>th</sup> November & 01<sup>st</sup> December 2011 from 9.00 am – 5.00 pm at IT Training Division of CA Sri Lanka)

Name: Dr/Mr/Mrs/Ms (in block letters)

.....

Membership No: .....

NIC No :..... (Mandatory)

Designation : .....

Organization : .....

Address : .....

.....

Mobile No: ..... Office No:.....

Fax: .....

E-mail Address: ... ..

**Investment:** Rs. 12,000/=

Paid Rs: ..... Cheque No: ..... Date: .....

### Booking conditions

1. Due to limited space we advise early registration and payment to avoid disappointment. Your registration will not be confirmed until payment is received.
2. Payments should be handed over to CA Sri Lanka staff at the cashier's counter prior to the closing date **Tuesday, 28<sup>th</sup> November 2011.**
3. Cancellations received in writing seven days prior to the event will be refunded less a 25% administration charge; for cancellations received later than this the full fee will be charged.
4. Substitute delegates are welcome, but the Institute must be informed prior to the registration closing date.
5. Cheques should be drawn in favour of “**The Institute of Chartered Accountants of Sri Lanka**” – A/C Payee only).

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Signature

### Inquiries

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The Institute of Chartered Accountants of Sri Lanka

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*(Registrations on a first come first served basis on or before Tuesday, 28<sup>th</sup> November 2011)*