

REGISTRATION FORM

CA SRI LANKA-SAFA-IFAC SMP REGIONAL FORUM

Tuesday, 26th January 2016, Cinnamon Lakeside, Colombo

Title: Dr. Mr. Mrs. Ms.

Name with initials: _____

Organisation: _____

Address: _____

Designation: _____

Tel: _____ Mobile: _____ E-mail: _____

Fee Structure:

Category	Fees
CA Sri Lanka Members / Students	LKR 4,500
Other Local Attendees	LKR 6,000
Foreign Delegates	USD 80

If you are a Member / Student of CA Sri Lanka or a local attendee, please state the membership / student number / National ID number or if you are a foreign participant, please provide your passport number: _____

.....
Signature

.....
Date

Mode of payment: _____ Reference No: _____ Date: _____

For online payment please visit: www.casrilanka.com

GENERAL INSTRUCTIONS

- All reservations / registrations will be confirmed subject to receipt of payments and on a first come first served basis due to limited seating. Requests for registration without payment will be subject to institute approval.
- Duly filled registration forms along with cheques drawn in favour of "The Institute of Chartered Accountants of Sri Lanka" – (A/C Payee only) must reach CA Sri Lanka latest by 22nd January 2016.
- Cancellations received prior to the closing date will be refunded in full. No refunds will be made for cancellations received later than this.
- Payment can be made at the Institute's cashier counter on Monday from 8.30 am to 5.00 pm; Tuesday to Friday from 8.30 am to 6.00 pm and on Saturday from 8.30 am to 4.00 pm, before 22nd January 2016.
- For further information and local registration, contact: Samanthi on (+94 11) 2 352072 or email samanthi.perera@casrilanka.org or for the foreign registrations, contact Ishvi on (+94 11) 2 352063 or email ishvi.sherieff@casrilanka.org
- Visa requirements

Invitation letter required Yes No

Note:

Invitation letter will be sent through email only on request.

VISA obtaining

With regard to VISA processing for entering Sri Lanka, the following three options are available:

- Visa confirmation through ETA (Electronic Travel Authorisation system. Please visit <http://www.eta.gov.lk>)
 - Step 1: Fill the details on the web link
 - Step 2: Online payments through credit card (Approximately 30 USD)
 - Step 3: Confirmation and the reference number will appear on the screen (Take a print out of the confirmation).
 - Step 4: Submit the reference number and the confirmation printout at the airport.
- Visa on Arrival to Sri Lanka
The delegate can come to Sri Lanka and get On Arrival VISA at the Airport Sri Lanka Immigration & Emigration Department Counter (Payment of Approximately 30 USD will be required)
- Manual Visa processing through the Sri Lankan Embassy at the respective countries.

We recommend the first option, as it is convenient, straight forward and well accepted.