

Application for Intermediate/Certificate in Accounting & Business

The Institute of Chartered Accountants of Sri Lanka

30A, Malalasekara Mawatha, Colombo-07

Tel : 0112352000 ext:208/221

Email: training@casrilanka.com

Web : www.casrilanka.com

Serial No:

*Please read the instructions on the other side before filling the application

■ Registration Number Last Renewal Year

■ Full Name* (Mr./Mrs./Miss.)

(Name should be as per registration)

■ Address

■ Contact no E mail:

■ Details of practical training

Level of Training	Training Organization	Agreement Number	Training Period		No. of days Completed
			From	To	

■ Exam details*

Name of the Exam	Year	Month	Index number
Intermediate /CAB			
Business Communication II/Business English II			
Information Management (Applicable for CAB only)			

■ Certification for regulation 27 & 29 in the record book (Certified/Not Certified)

■ Date of payment for Intermediate Certificate/CAB:

■ I confirm that, to the best of my knowledge and belief, the information in this application is true and correct.

..... Date Signature of Student

Checked by..... Process Hold Reject
 Authorised officer of the CA Sri Lanka

Serial No:

Trainees' copy **Application for Intermediate/Certificate in Accounting & Business**

■ Name of the trainee:.....
 ■ Registration No :.....
 ■ Status of the application Process Hold Reject

Checked by:
 Authorised officer of the CA Sri Lanka

INSTRUCTIONS

Before filling the application:

- Trainees should complete their relevant examinations and Practical Training before applying for the certificate.
- Please fill the master summary/summaries in the book/s and check whether you have gained the minimum requirements in each category.
- Certification for regulation 27 and 29 in the record book should be obtained from the authorized officer of the organization and from the Supervising Member of the trainee.
- The fees for the Certificate should be paid in cash to credit of the CA Sri Lanka A/c No2323142 at Bank of Ceylon (could be paid at any branch of BOC)

Filling the application:

- *Fill your full name as per student registration in capital letters and keep a gap of one square between two names.
- *Provide all the relevant details of practical training in the given table
- *Fill the exam details according to the exam result sheets

Submission of the application:

Hand over all the documents given below to the CA Sri Lanka Training Division

- Duly filled application
- Record books
- The originals and photocopies of the relevant result sheets/exemption letters (Originals will be returned immediately)
- Pay-in slip