Application for Diploma in Accounting & Business

The Institute of Chartered Accountants of Sri Lanka

30A, Malalasekara Mawatha, Colombo-07		
Tel :0112352000 ext:208/221	Serial No:	
Email:training@casrilanka.com		
Web : <u>www.casrilanka.com</u>		
lease read the instructions on the other side before filling the	application	

*Please read the instructions on the other side before filling the application

•	Registration Nur	nber											La	ast R	enev	val Y	lear					
•	Full Name* (Mr./Mrs./Miss.)																					
	(Name should be as per registration)																					
•	Address																					
•	Contact no									Ē	Email	:										
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Details of practical training

Т	The initial Original the time	Agreement	Trainin	No. of days	
Level of Training	Training Organization	Number	From	То	Completed

Exam details*

- - - - - -

	Intermediate /CAB	Business communication II	Information Management	Strategic Level I
Year				
Month				
Index number				

- Certification for regulation 27 & 29 in the record book (Certified/Not Certified)
- Date of payment for DAB :
- I confirm that, to the best of my knowledge and belief, the information in this application is true and correct.

Date	Signature of Student									
Checked by Authorised officer of the CA Sri Lanka	Process	Hold	Reject							
Trainee copy <u>Application for Diploma in A</u>	.ccounting & 1	Serial No: B <u>usiness</u>								
 Name of the trainee: Registration No : 		······								
• Status of the application Process	Hold	Reject								
Checked by:										

Authorised officer of the CA Sri Lanka

INSTRUCTIONS

Before filling the application:

- Trainees should complete their relevant examinations and practical training before applying for the certificate.
- Please fill the master summary/summaries in the book/s and check whether you have gained the minimum requirements in each category.
- Certification for regulation 27 and 29 in the record book should be obtained from the Authorized officer of the organization and from the Supervising Member of the trainee.
- The fees from the Certificate should be paid in cash to credit of the CA Sri Lanka A/c No2323142 at Bank of Ceylon (could be paid at any branch of BOC)

Filling the application:

*Fill your full name as per student registration in capital letters and keep a gap of one square between two names. *Provide all the relevant details of practical training in the given table

Submission of the application:

Hand over all the documents given below to the CA Sri Lanka Training Division

- Duly filled application
- Record books
- The originals and photocopies of the relevant result sheets/exemption letters (Originals will be returned immediately)
- Pay-in slip