

INSTRUCTIONS

Before filling the application:

- Trainees should complete their relevant examinations and practical training before applying for the certificate.
- Please fill the master summary/summaries in the book/s and check whether you have gained the minimum requirements in each category.
- Certification for regulation 27 and 29 in the record book should be obtained from the Authorized officer of the organization and from the Supervising Member of the trainee.
- The fees from the Certificate should be paid in cash to credit of the CA Sri Lanka A/c No2323142 at Bank of Ceylon (could be paid at any branch of BOC)

Filling the application:

- *Fill your full name as per student registration in capital letters and keep a gap of one square between two names.
- *Provide all the relevant details of practical training in the given table

Submission of the application:

Hand over all the documents given below to the CA Sri Lanka Training Division

- Duly filled application
- Record books
- The originals and photocopies of the relevant result sheets/exemption letters (Originals will be returned immediately)
- Pay-in slip