

Issuing Good Standing Letters

Good Standing letters are issued to the members upon request for employment, migration, professional courses or any other affiliated purposes. Please forward your written request to the Member Relations Division (<u>members@casrilanka.org</u>) with the following details.

- 1. Name and Membership Number
- 2. Purpose of Request
- 3. Type of the Good Standing Letter:
 - a) Standard Good Standing letter (GSS)
 - b) Good Standing Letter addressed to CPA Australia (GSCPA)
 - c) Good Standing Letter addressed to ICAEW (GSEW)
 - d) Good Standing for any other professional body (GSOPB)

Processing time lines: GSS - 1 working Day GSCPA/ GSEW/ GSOPB - 5 working Days

- Attestations of membership certificates would be processed within the same working day upon producing the membership certificate along with the copies required to be attested.
- Profile changes in the member records would be updated within two (2) working days upon receiving request to <u>members@casrilanka.org</u>

MEMBER RELATIONS DIVISION CA SRI-LANKA

1st FEBRUARY 2012